

**PROCEEDINGS OF THE BROWN COUNTY
LOCAL EMERGENCY PLANNING COMMITTEE – LEPC**

Pursuant to Section 19.84, Wis, Stats. A meeting of the **Brown County Local Emergency Planning Committee** was held on Tuesday, November 10th, 2020 @ 13:30 via Zoom Meeting.

PRESENT: Chris Lehner (ARES/RACES), Sam Martin (Brown County Emergency Management), Lauri Maki (Brown County Emergency Management), Jeff Bowers (Green Bay Dressed Beef), Chad Roethlisberger (WFRV/Media), Bob Mayer (Red Cross), Mike Schoen (Nouryon Pulp and Performance Chemicals), Matt Cain (GB Police Department), Joe Williams (Civil Air Patrol), Adam Butry (NEW Water), Stephanie School (HSHS), Steve Johnson (Brown County Public Health), Ed Foral (Proctor & Gamble)

The November 10th, 2020 LEPC meeting was held virtually via Zoom Meeting due to restrictions and response activities related to the COVID-19 event.

1. Meeting call to order and introductions
 - a. The meeting was called to order by Maki at 1330
2. Approval of Agenda
 - a. Motion to approve by Stephanie School, 2nd by Bob Mayer, approved
3. Approval of Minutes from January 2020 meeting
 - a. Motion to approve by Steve Johnson, 2nd by Bob Mayer, approved
4. Other Reports
 - a. ARES/RACES Update (Lehner)
 - i. Damage assessment drill conducted last month; Sam Martin conducted damage assessment training to the ARES team.
 - ii. Most ARES team members now have their WICAMS ID cards;
 - iii. Lehner recently completed Ontario Canada training for IMS 100/200;
 - iv. ARES members from Sault Ste Marie are coordinating with BC ARES members to coordinate and communicate for future events;
 - v. Winter operations training is beginning.
 - b. Emergency Management Update (Maki)
 - i. Eight spill reports received since the last meeting; several prominent spill discussed;
 - ii. Goals for LEPC for 2021 including exercises and drills, facility tours (virtual or in-person), and public outreach to increase public understanding of shelter-in-place procedures. Foral at P&G offered to host a meeting and/or tour. School offered to host a hazmat drill.
 - iii. End-of-year grant paperwork has been submitted including the portion of the HMPG grant that can be used to upgrade/replace some of the EOC audiovisual equipment;
 - iv. Martin is working on creating an EOC orientation course for people who may work in the EOC during future activations.
5. Nominations and voting for 2020 LEPC Board Members
 - a. Chairperson- Lehner only nominee; Lehner approved;

- b. Elected Official Representative- DeLain offered to remain in the position, no other nominations. DeLain approved;
 - c. Health and Safety Representative- School offered to remain in the position, no other nominations. School approved;
 - d. Industry Representative #1- Butry offered to remain in the position, no other nominations. Butry approved.
- 6. Plan Review- No plan presented for review; Maki suggested that this topic be discussed during the January meeting to develop plans for more useful plan reviews.
- 7. Members at Large Discussion- Maki will send out an email to the LEPC group offering voting members-at-large positions for those who are interested.
- 8. LEPC Round Table Discussion
 - a. Williams- Discussed CAP's ability to support hazmat exercises, operations, and planning; offered to help with exercise planning;
 - b. Butry- Discussed details of a recent spill at his facility;
 - c. Mayor- Explained that the Red Cross is still operating under their COVID procedures and that all preparedness training is taking place virtually;
 - d. Foral- Discussed the increased operations at his facility; asked about the eligibility for the elected representative- Maki explained that as long as someone is elected to a public position (school board etc.) they are eligible;
 - e. Lehner- Explained that ARES is willing to help with hazmat exercises, operations, and planning;
 - f. Bowers- Offered to be a member-at-large; discussed ongoing construction at one of his facilities including a new stormwater/wastewater storage system; reached out to Sanimax to invite them to participate in LEPC; discussed upcoming business community meetings;
 - g. Johnson- Discussed ongoing COVID activities;
 - h. Cain- Discussed operations under COVID restrictions; discussed the benefit of including PD in hazmat planning, exercises, drills;
 - i. Schoen- Discussed ongoing construction at his facility;
 - j. School- Discussed ongoing COVID operations and challenges.
- 9. Public Comments- None
- 10. Other Matters- None
- 11. Adjourn
 - a. Motion to adjourn at 1440 by Bob Mayer, 2nd by Joe Williams. Approved.

The next scheduled LEPC meeting is on Tuesday, January 12th, 2021 at 1330 hours. This meeting will be held virtually via Zoom.

Respectfully submitted,

BCEM